

COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY

RESOLUTION
RESOLUTION NO. 2026- 222

TITLE: RESOLUTION APPOINTING INTASHAN CHOWDHURY AS TEMPORARY DEPUTY MUNICIPAL CLERK

WHEREAS, the Municipal Clerk of the Borough of Englewood Cliffs is currently on maternity leave, and the Governing Body desires to ensure continuity of the functions and operations of the Municipal Clerk's Office during her absence; and

WHEREAS, the Mayor and Council find it appropriate to appoint Intashan Chowdhury also serving as Borough Administrator, as Temporary Deputy Municipal Clerk during the Municipal Clerk's maternity leave; and

WHEREAS, in recognition of the additional duties and responsibilities associated with this temporary appointment, the Governing Body desires to authorize a stipend in the amount of \$10,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englewood Cliffs, County of Bergen, State of New Jersey, that Intashan Chowdhury, MPA, Borough Administrator, is hereby appointed Temporary Deputy Municipal Clerk, effective during the Municipal Clerk's maternity leave and until her return to active service; and

BE IT FURTHER RESOLVED, that during the Municipal Clerk's maternity leave, the Borough Administrator, while serving as Temporary Deputy Municipal Clerk, is hereby designated as the Acting Records Custodian for purposes of processing requests pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.; and

BE IT FURTHER RESOLVED, that Intashan Chowdhury shall receive a \$10,000.00 stipend for the additional duties and responsibilities associated with serving as Temporary Deputy Municipal Clerk and Acting Records Custodian; and

BE IT FURTHER RESOLVED, that the Chief Financial Officer has certified that sufficient funds are available in the appropriate Salary and Wages account for the stipend authorized herein; and

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page(s), was adopted at the Regular Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 12th day of August 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz			✓			
Liang	✓	✓	✓			
Patel	✓		✓			
Kapsaskis			✓			
Lee			✓			
Koutroubas						✓
Mayor Park						



Mark Park
Mayor



Beauty Nadim, RMC/CMR
Municipal Clerk


Intashan Chowdhury
Temp Deputy Municipal Clerk